

Town of Dallas Meeting Rules

Citizen Comments

1. Citizens are only allowed to make comments to the Board during any Public Hearing or during the Citizen Comments time on the agenda.
2. All Citizens wishing to make comments are required to approach the podium before speaking. Speaking from the audience will not be allowed.
3. When speaking, please provide your name and address to the Board.
4. During open Citizen Comment, you are limited to 3 minutes speaking time. The purpose of this time is to allow the Board to hear opinions of the citizens and not necessarily engage in dialogue. The audience is not allowed to speak during the business part of the meeting.
5. Anyone wishing to be on the regular Board Meeting agenda should submit a request to the Mayor, Town Manager, Town Clerk by 5:00 pm on the first Tuesday of each month.

Etiquette

1. Please turn all cell phones and other devices off, or to a vibrate notification.
2. Please refrain from interrupting people speaking.
3. The following locations are considered off limits unless escorted by a Town Representative:
 - a. The Offices of Planning and Zoning.
4. Public Restrooms are located downstairs of the Courthouse, and upstairs to the left upon entering.
5. The Courthouse is for all citizens of Dallas. Please make sure all trash is disposed of in the provided containers.
6. Use of tobacco products is prohibited.
7. Utility payments will not be accepted by staff at meetings.
8. Anyone can leave the meeting at anytime. Please leave as quietly as possible.